

apex.

Community Space at Apex, 160 West End Lane, West Hampstead NW6 1HU

INFORMATION PACK



February 2026

 **astir**
making living better

Contents

1. Introduction
2. Location
3. Community Facilities & Specifications
4. Leasing and Licensing Options. Permitted Uses
5. Expressions of Interest

1. Introduction

This information pack has been produced to invite expressions of interest from London Borough of Camden based organisations who serve local communities in the Borough of Camden are interested in taking community space in West Hampstead.

Astir Living (via its Apex coworking brand) has produced this information pack in accordance with the relevant terms of the planning permission (ref: 2019/4140/P) relating to the wider development undertaken by Astir.

The aim of this process is to invite eligible organisations to express interest and submit proposals detailing the type and amount of space they require, along with their desired level of flexibility and length of tenancy.

The goal is to select a suitable organisation (or organisations) with the vision and resources to make a meaningful and engaging contribution to the Apex coworking hub and the wider West Hampstead community.

2. Location

Apex
160 West End Lane
London NW6 1HU



Apex Coworking West Hampstead

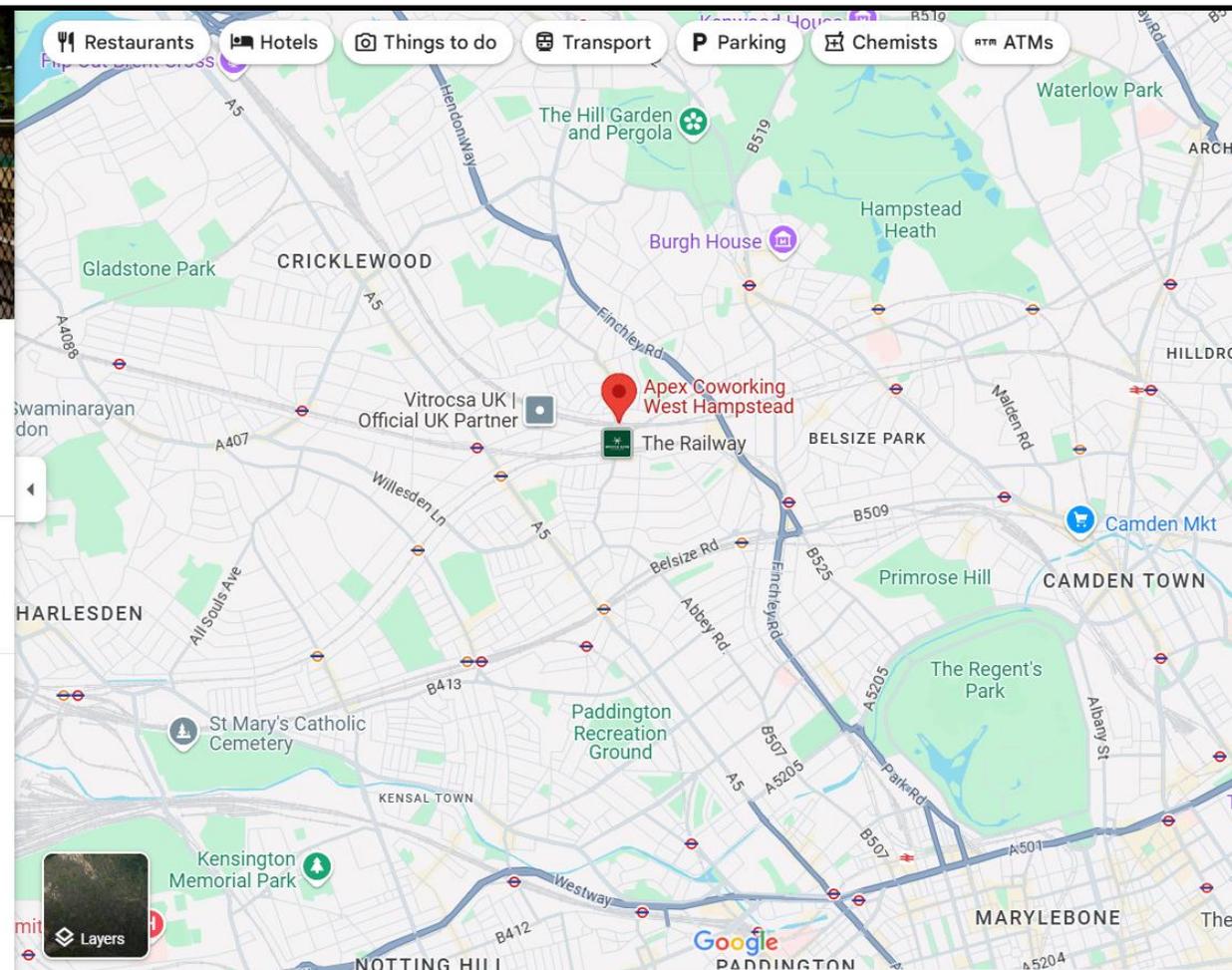


Apex Coworking West Hampstead
4.8 ★★★★★ (28) ⓘ
Co-working Space · 🚸

Overview Reviews About

Directions Save Nearby Send to phone Share

📍 160 W End Ln, London NW6 1HU
🕒 Closes soon · 5:30 pm · Opens 8:30 am Tue
🌐 apexcoworking.co.uk
📞 020 3909 8123

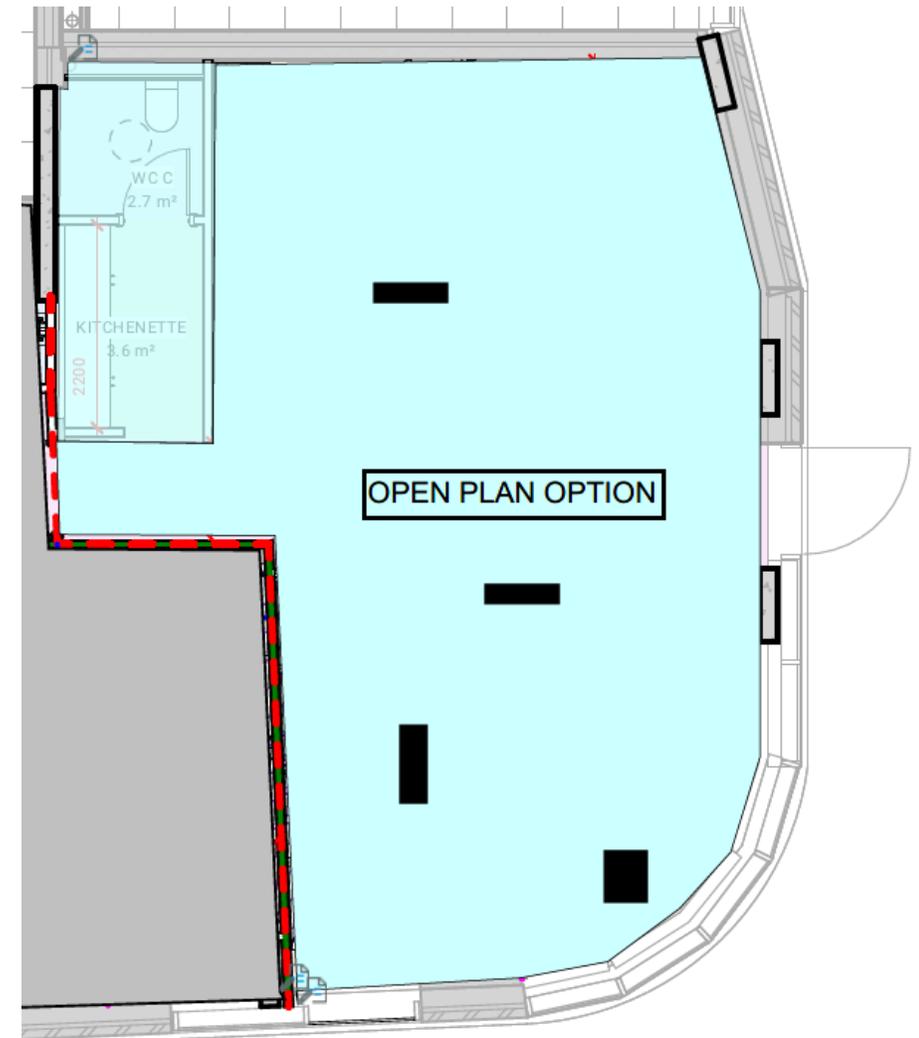


3. Space Options & Facilities

63 sq.m of space that can be taken as a whole open plan unit or subdivided into one, two or three cellular offices. The space may be taken by anything from one to three organisations if the space is subdivided as indicated on the plan below

Permitted Uses

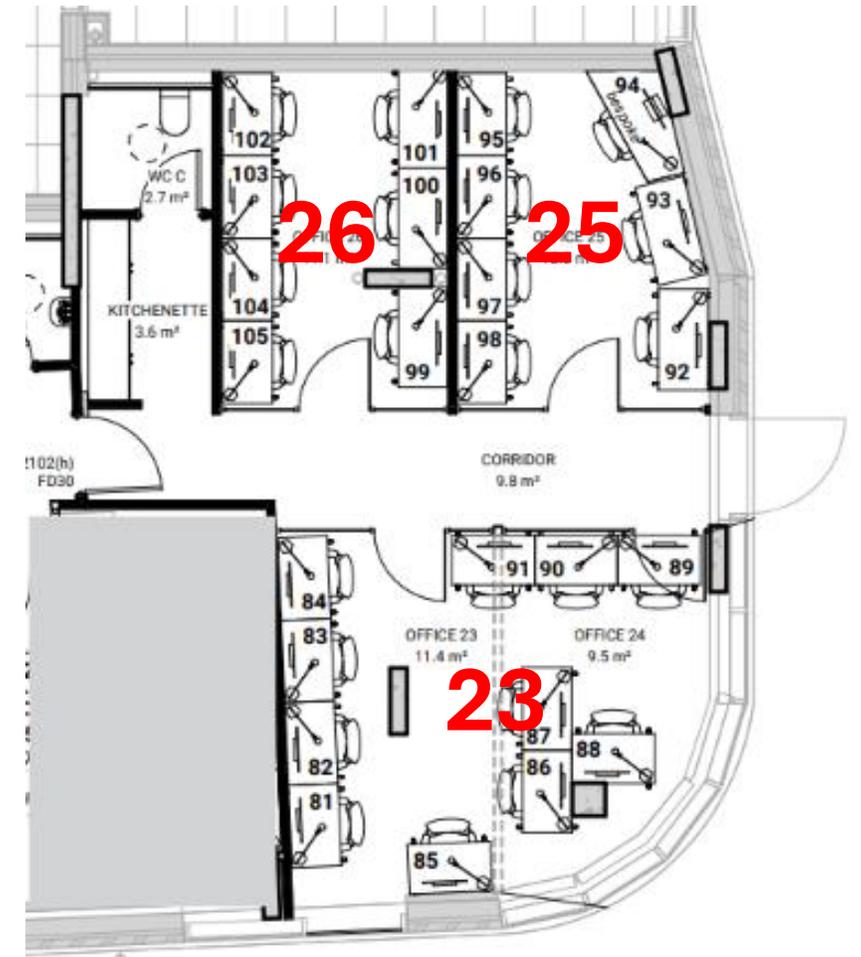
- The property falls under old Use Class D1
- Use Class D1 was revoked in 2020, and the permitted uses now fall under:
 - Use Classe E (**clinics & health centres**) and
 - Use Class F1 (**education & training centres and public halls**)



3. Space Options & Facilities

Depending on the occupiers' requirements, number of occupiers and the configuration of space, the following options can be available

Configuration	Max Number of Desks (or open plan)
Entire Space	0 - 25
Office 23	11
Office 25	7
Office 26	7



3. Space Options & Facilities

The community space will benefit from the following specifications and facilities

- Kitchen which includes integrated fridge, oven and microwave, dishwasher, storage, sink and cutlery
- Toilet facilities
- Hi speed wi-fi and power points
- Air Conditioning
- Secure access
- Disabled access via automatic opening entrance door
- Security measures comprising fire alarms, sprinklers, monitored CCTV
- Desks and chairs
- 24/7 access



4. Leasing and Licensing Options



The space is offered on flexible terms, open plan or cellular offices. Occupiers may express interest on the basis of taking space on:

- a) The entire space on a conventional FRI lease for a minimum term of 3 years or;
- b) Either the entire space or part of the space on flexible and all-inclusive plans

All-inclusive plans include rates, cleaning, service charges, utility bills. No requirement for deposits and no long-term commitment

5. Expressions of Interest - Process

Astir Living are inviting registered community businesses and groups, charities, and not-for-profit organisations to apply to take space at the Apex Community Space in West Hampstead.

This invitation will be published on the Apex and London Borough of Camden websites. Interested parties will be invited to apply by registering and providing the following information to **hello@apexcoworking.co.uk**

1. Name and contact details of organisation
2. Core activities
3. Space requirements. Number of desks, frequency of use, operating hours, etc
4. Organisations preferred length of commitment to the space

5. Expressions of Interest

Applicants will be invited to view the space and will then be invited to submit formal expressions of interest and proposals.

Please make contact via the following email address: **hello@apexcoworking.co.uk**

The proposals should cover the points listed below:

1. Primary activities/sector that the applicant operates within
2. Contact information
3. Type of spaces and services are required
4. Anticipated length of term required
5. Date from which the space is required
6. Number of staff anticipated to be working at Apex
7. Typical number and frequency of visitors
8. Any other points that the applicant wishes to raise

Astir will then review and evaluate each proposal and enter into further discussions with relevant applicants.

apex.

<https://apexcoworking.co.uk/>



making living better

Apex, 160 West End Lane, West Hampstead, NW6 1HU