

# SHARED OWNERSHIP APPLICATION FORM



PERSONAL DETAILS

PROPERTY TO BE PURCHASED			
Address:			
Property purchase price:		Percentage of share to be purchased:	
Deposit amount:			
Mortgage payments:			

FIRST APPLICANT					
Full name and title:					
Gender:		Date of Birth:		Marital status:	
Current address:					
NI number:					
Telephone:			Mobile:		
Email:					
Are you a vehicle owner or user?	Yes	No	Registration:		

SECOND APPLICANT					
Full name and title:					
Gender:		Date of Birth:		Marital status:	
Current address:					
NI number:					
Telephone:			Mobile:		
Email:					
Are you a vehicle owner or user?	Yes	No	Registration:		

YOUR CURRENT HOME				
	First applicant		Second applicant	
Have you lived at your current address for 3 years or more.  If no please provide previous address:				
Which local authority area do you currently live in?				
What are your current living arrangements i.e:  1. Homeowner/ Shared Owner  2. Local Authority or Housing Association Tenant  3. Living with Family or Friends  4. Private Tenant  5. Other, please specify				
Do you have any local area connections to the area you are buying in?				
If you are a current homeowner please confirm you are selling your current home to purchase this one?  *Please note: You will NOT qualify for Shared Ownership if you own another property. If you are a current home owner, you must provide evidence that this home is to be sold to purchase your new home.				
Are you a first time buyer?	Yes	No	Yes	No
Who else will be living with you?				

## EMPLOYMENT AND INCOME

	First applicant	Second applicant
Please give your job title and the name and contact details of your employer		
Are you full or part time?		
Type of Contract - Permanent or temporary?		
How long have you been with your current employer?		
If less than a year please provide your previous employer details?		
Annual gross salary:		
Monthly net salary:		
Other monthly income (including any benefits or pension)		

## RELATIONSHIP TO STAFF OR COMMITTEE

Your Housing Group is forbidden by law to grant benefits to their employees and Committee Members or their close relatives. In order to assist us in complying with this law would you please provide the following information.

Are you an employee or member of the Group or a relative of one?	Yes	No
If YES, give details:		

## DECLARATION

Please read and sign this statement:

The information given on this form is a true statement.

The personal data you have provided will be stored and processed in accordance with the General Data Protection Regulations (GDPR). For full details, of how Your Housing Group collect, process, protect and share your personal data please see Your Housing Group's Privacy Notice which can be found at [www.yourhousinggroup.co.uk/about-us/privacy-data-protection/](http://www.yourhousinggroup.co.uk/about-us/privacy-data-protection/). Please make us aware if you require a copy of our Privacy Notice in an alternative format.

Unlike the other information captured within this form which Your Housing Group obtains under a lawful basis of contractual necessity, information relating to your ethnicity is classified as special category data under the GDPR, and will be used to provide anonymised data returns to central government which is a regulatory requirement and something that all Registered Providers of Social Housing are required to do.

The legislation considers such information to be more sensitive, requiring an increased level of protection and we require your explicit consent to obtain such information. Please confirm that you consent to your ethnicity information being used in this way.

	First applicant	Second applicant
Signature		
Print name		
Date		

If you do not sign the declaration or consent for us to process your personal information, this may affect your application for housing. If your circumstances change please let us know immediately. In future, if you wish to check the information you have given on this form, please contact our office. You have a right to see the information you have given in your application.

## EQUAL OPPORTUNITIES

It is against the law to discriminate against anyone because of their sex, colour, race or religious belief. If you do not answer these questions it will not harm your application.

I would describe my ethnic origin as:

White	British	Irish	Other	
Mixed	White & Black Caribbean	White & Black African	White & Asian	Other
Asian or Asian British	Indian	Pakistani	Bangladeshi	Other
Black or Black Asian	Caribbean	African	Other	
Chinese or other ethnic group	Chinese		Other	

## MARKET RESEARCH

How did you hear about the property/scheme?

- ☐ Social media: \_\_\_\_\_
- ☐ Property / Scheme Advertising: \_\_\_\_\_
- ☐ Signage: \_\_\_\_\_
- ☐ Property portal: \_\_\_\_\_
- ☐ Google search: \_\_\_\_\_
- ☐ Recommendations from: \_\_\_\_\_
- ☐ Other (Please specify): \_\_\_\_\_

Your home is at risk if you do not keep up repayments on a mortgage or other loans secured on it.

Please return your completed form to:

The Commercial Transaction Team  
130 Birchwood Boulevard , Birchwood, Warrington, WA3 7QH

For further information or to speak with  
The Commercial Transaction Team  
please call 01925 592610 or  
email: [resales@yourhousinggroup.co.uk](mailto:resales@yourhousinggroup.co.uk)